

SPRING ARBOR TOWNSHIP  
PLANNING COMMISSION MEETING  
TUESDAY, JULY 19, 2011

The regular meeting of the Spring Arbor Township Planning Commission was called to order by Vice-Chairman Carl Jacobson at 7:00 p.m. in the Township hall.

Members Present: David Herlein, Carl Jacobson, Jeff McGraw, Ken Melville, Roy Holton, Mel Rice and Richard Roth

Members Absent: John Williams.

Guests: Jan Gardner-Township Zoning Administrator, Earlene Greve, Mary and Daniel Laughlin, Thom Dumond-Boss Engineering, Jerry White-SAU, Patrick Glowacki-Hobbs and Black Assoc., Bob Deverman-Hobbs and Black Assoc.

**Appointment of Chairperson** – A motion by Herlein and seconded by Rice to appoint Carl Jacobson as chairperson of the Planning Commission and delay naming a vice-chairman until the August meeting. Approved

**Minutes** – On a motion by Holton and seconded by Melville the minutes for the May 19, 2011 meeting were accepted as written. Approved.

**New Business**

Application for a Site Plan Review SPR11-2 Spring Arbor University ~~Seecer~~ Kresge Student Center Addition.

Patrick Glowacki of Hobbs and Black Assoc. and Thom Dumond of Boss Engineering shared with the Planning Commission the plans for construction. Discussion took place regarding the concerns of OMM Engineering and the County Drain Commissioner and the University's desire to comply with these recommendations. A motion was made by Herlein and seconded by Rice to approve site plans with changes to be made as described in OMM letter dated June 22, 2011 and the Drain Commissioner's letter of July 19, 2011. The revised drawings must be submitted to the Township Zoning Administrator, Jan Gardner for review by OMM before construction can begin. Carried.

**Public Comment** – Earlene Greve expressed concern about traffic not stopping at the new stop signs placed by the University at Second and College streets. She feels that they should be removed or the Township Police should start enforcing the law.

Daniel and Mary Laughlin of Slice of Spice in Village Crossing expressed concern with the sign regulations in the Township's Zoning Ordinance. As a new business they need more advertising to allow them more public exposure and awareness of their business. Specifically they would like a revision to Section 9.9.5 (temporary signs) to provide a 1 – 2 year time frame for new businesses. There was agreement that the Commission will review the existing ordinance and discuss this at the August 9, 2011 meeting. The Laughlin's were advised to discuss this with the building owner as well.

**Old Business** – Jan Gardner updated the members as to progress being made by the Master Plan Committee.

**Reports** – Jan Gardner discussed Ordinance #63 that was recently passed by the Township Board of Trustees as required by the Michigan Planning Enabling Act. She stated that this ordinance requires that the Planning Commission adopt bylaws. A template for bylaws as suggested by MTA was distributed to members for review and possible action to be taken at the August 9, 2011 meeting.

**Members Comments** - Mel Rice shared with the Commission his desire to replace the Township Christmas decorations. He referenced comment made in the Master Plan Survey about the aged and out dated decorations currently used. Planning Commission members supported his ideas and suggested that he also go to the Township Board of Trustees to enlist their support.

On a motion made by Roth and seconded by Holton the meeting adjourned at 8:30 p.m.

Respectfully submitted,

David Herlein  
Secretary