

**SPRING ARBOR TOWNSHIP
BOARD MEETING
SEPTEMBER 8, 2014**

The regular meeting of the Spring Arbor Township Board was held Monday, September 8, 2014, at 7:00 p.m., with the following members present: Supervisor Marston Fortress, Clerk Julia Stonestreet, Treasurer Colleen Gibbs Trustees James Buck, Joel Freehling, and Dave Herlein. Absent: Trustee Troy Ganton. The Pledge of Allegiance was led by Supervisor Fortress.

Guests: Julie Alexander, County Commissioner, Shirley Ballinger, Becky Cunningham, Cindy LaForrest, Michael Marrion, Tim McEldowney, Earl Poleski, State Representative and Russ Ratkiewicz

Public Comment: Opened at 7:03 p.m. Earl Poleski expounded on state business; Julie Alexander spoke to County business. Closed Public Comment at 7:25 p.m.

Expenditures: Motion was made by Herlein and seconded by Buck to approve the following expenditures for August: General Fund expenditures totaling \$70,931.05; Fire Department Fund expenditures totaling \$30,142.14; Street Light Fund expenditures \$3,947.86; Public Improvement Fund expenditures totaling \$179,153.25; Building Inspection Fund expenditures totaling \$4,902.98; Sewer Fund expenditures totaling \$25,696.71; Water Fund expenditures totaling \$8,187.55; Trust and Agency Fund expenditures totaling \$462.00; Tax Collection Fund totaling \$528,272.59; Becky Cunningham Historical Fund \$275.00. Roll Call: 6 yes. Approved. Motion was made by Herlein and seconded by Buck to pay outstanding invoices totaling \$320,082.27. Roll Call: 6 yes. Approved

Minutes: Motion was made by Freehling and seconded by Buck to accept the minutes of the August 11, 2014 regular board meeting. Approved.

Consent Agenda: Motion was made by Herlein and seconded by Freehling to accept the following items under the consent agenda consisting of the financial reports for August 2014; the general ledger report of revenues and expenditures for August 2014; Zoning/Building permit report for August 2014; Parks Committee meeting minutes of August 18, 2014; Planning Commission meeting minutes for August 12, 2014 and the Senior Center Advisory Board minutes of July 13 and August 13, 2014. Approved.

The financial report showed the following balances as of August 31, 2014:

General Fund Cash	\$132,246.73
Certificate of Deposit	729,098.51
Fire Operations Cash	(1,724.25)
Fire Operations CD	939,656.38
Street Light Fund Cash	39,669.48
Street Light Fund MM	.00
P.I.F. Cash	(152,607.80)

P.I.F. Certificate of Deposit	11.69
Building Inspection Fund Cash	8,051.85
Building Inspection Fund CD	64,315.24
Trust and Agency Fund Cash	.00
Historical Fund Cash	(605.00)
Historical Endowment Fund CD	17,396.49
Sewer Funds	921,641.63
Water Funds	325,967.26
Current Tax Collection MM	279,784.25
Fixed Assets	2,000.00
Total	<u>\$3,304,902.46</u>

REPORTS:

Police and Fire Report: Chief Ratkiewicz reported on the month's activities. Motion was made by Herlein and seconded by Buck to accept the police report of August 2014. Approved. Chief McEldowney reported on the fire activities for the month. Motion was made by Buck and seconded by Freehling to accept the fire report of August 2014. Approved.

OLD BUSINESS:

Becky Cunningham Historical Committee: Clerk Stonestreet reported that no definite new information has been found but is still looking. Suggestions were made for other sources of information. A motion was made by Stonestreet and seconded by Herlein to table this item again until next month. Approved.

NEW BUSINESS:

Long Range Park Plan: Supervisor Fortress explained that the approval of the Long Range Parks Plan must be in the form of a resolution. A motion was made by Buck and seconded by Herlein to approve long range parks plan resolution as presented to the board. Roll Call: 6 yes. Approved.

Senior Center Advisory Board New Member Approval: The Senior Center Advisory Board asked that the Board approve the appointment of Donald Roush as a new member of the Advisory Board. Motion to approve the appointment of Donald Roush to the Senior Center Advisory board was made by Freehling and seconded by Buck. Approved.

Road Closure Request: The Supervisor forwarded the request of Shirley Ballinger of 2566 Wendover to close Wendover between Ivan and Sunnyside to accommodate parking for a wedding at that address. After discussion, a motion was made by Herlein and seconded by Freehling to recommend to JDOT that Wendover Road be closed from just north of 7958 Wendover to the intersection of Ivan and Wendover with the condition that Ms. Ballinger provides liability insurance and has easily moveable barriers to indicate the closure. Freehling seconded the motion. Approved.

Preserve America Communities and Neighborhood: Becky Cunningham provided the board with a copy of the grant for the Preserve America Communities. Ms. Cunningham is asking if there is an interest in this grant and if the board will support the group of people working on the grant. By common consent the board said that they will be glad to look over the grant paperwork and make a

decision as to the support of the grant after it is completed.

Handicap Door Opening Devices: Supervisor Fortress reported the cost of converting the Senior Center front doors and the Township Office main door to a push button handicap doors. The estimated cost, including additional electrical work should be \$7,500. Herlein made a motion to approve the expenditure of \$7,500 for the conversion of the doors. Freehling seconded the motion Roll Call: 6 yes. Approved.

Fund Transfer for Safety Building addition: The safety building addition needs additional funds transferred from General Funds to Public Improvement. The current budgeted figure is \$466,100 and needs to be changed to \$506,700. Motion was made to update the budget figure by Freehling and seconded by Stonestreet. Roll Call: 6 yes. Approved.

Conditional Use Permit (C14-01): The Planning Commission recommends Board approval on the Conditional use permit for Marilyn Hinkle and Cindy LaForrest at 4885 Vrooman Road to allow the boarding of 6 or more horses on the property. Motion was made by Herlein and seconded by Gibbs to approve the Planning Commission recommendation. Roll Call: 6 yes. Approved.

Rezoning Approval (RZ 14-01): The Township requested the rezoning of property on Spring Arbor Road across from Arbor Stone from C-3 to Ag-1. This is consistent with the Future Land Use map in the Master Plan. The Planning Commission recommends that the Board approve this change. A motion was made by Freehling and seconded by Herlein to approve the rezoning change. Roll Call: 6 yes. Approved.

Senior Center HVAC system: The Supervisor reported that the senior center heating and air conditioning system is over 20 years old and is beginning to show signs of wear in the form of the many repair calls made last winter. Southern Michigan Heating prepared a bid for \$20,000 to replace the system and set up interior zoning and duct smoke detectors. Motion was made by Herlein and it was seconded by Freehling to approve the expenditure for the Senior Center HVAC system replacement. Roll Call: 6 yes. Approved.

Delinquent Utility Bill Penalty: Treasurer Gibbs made a presentation to explain the method of assessing the penalties for utility billings. There are about 130 customers of township utilities that have extreme amounts of penalties to the point that the penalties are more than the usage fees. Gibbs checked with other Townships to compare how they assess their penalties. She then looked into our Township ordinance for the explanation for assessing penalties. The Treasurer has discovered a possible interpretation discrepancy in our ordinance. The Board asked Treasurer Gibbs to make changes to the ordinance so that the penalties may be more equitably assessed. She will return next month with changes to the ordinance.

Administrative Policy: A motion was made by Gibbs and seconded by Stonestreet to table the vote on the Administrative Polices Manual Part 1 until the next meeting. Approved.

PUBLIC/BOARD COMMENT: Supervisor Fortress invited anyone who was interested to come to the Public Safety Building to see the progress that was being made.

ADJOURNMENT: Meeting was adjourned at 8:35 p.m.

Julia Stonestreet
Township Clerk

Approved at the October 12, 2014 regular board meeting