

**SPRING ARBOR TOWNSHIP
BOARD MEETING
SEPTEMBER 9, 2013**

The regular meeting of the Spring Arbor Township Board was held Monday September 9, 2013, at 7:02 p.m., with the following members present Supervisor Marston Fortress, Clerk Julia Stonestreet, Treasurer Colleen Gibbs (arrived at 7:20 p.m.), Trustees James Buck, Joel Freehling, Dave Herlein and Troy Ganton. Absent: none. The Pledge of Allegiance was led Supervisor Fortress.

Guests: Julie Alexander – County Commissioner, Stan Lyon, Tim McEldowney and Russ Ratkiewicz.

Public Comment: Opened at 7:07 p.m. Julie Alexander gave updates on Resource Recovery Facility, the Parks and Recreation Committee; 911 Command Center upgrades. Public comment closed at 7:15 p.m.

Expenditures: Motion was made by Freehling and seconded by Herlein to approve the following expenditures for August: (Checks 53297 through 53364 were used for August expenditures) General Fund expenditures totaling \$63,012.86; Fire Department Fund expenditures totaling \$25,520.81; Public Improvement fund totaling \$84.02; Building Inspection Fund expenditures totaling \$6,095.64; Sewer Fund expenditures totaling \$47,684.15; Water Fund expenditures totaling \$9,934.24; West House Historical Fund expenditures totaling \$213.29; Current Tax Collection (Check #4952 through 4963) \$481,052.63. Roll Call: 6 yes. Approved. Motion was made by Ganton and seconded by Freehling to pay outstanding invoices totaling \$115,204.04. Roll Call: 6 yes. Approved

Minutes: Motion was made by Buck and seconded by Freehling to accept the minutes of the August 12, 2013 regular board meeting. Approved.

Consent Agenda. Motion was made by Herlein and seconded by Buck to accept the following items under the consent agenda consisting of the financial reports for August 2013; the general ledger report of revenues and expenditures for August 2013; Zoning/Building permit report for August 2013; Senior Center Advisory Board minutes of August 14, 2013 and the Sewer/Water Committee minutes of September 3, 2013. Approved.

The financial report showed the following balances as of August 31, 2013:

General Fund Cash	\$(18,060.56)
Certificate of Deposit	739,458.79
Fire Operations Cash	(12,909.09)
Fire Operations CD	954,388.73
Street Light Fund Cash	7,747.08
Street Light Fund MM	22,061.04
P.I.F. Cash	(1,836.22)
P.I.F. Certificate of Deposit	76,170.55
Building Inspection Fund Cash	6,686.54

Building Inspection Fund CD	63,746.09
Historical Endowment Fund CD	30,697.49
West House Historical Fund Cash	3,277.58
West House Historical Fund CD	240,989.63
Sewer Funds	836,391.87
Water Funds	364,940.51
Current Tax Collection	478,105.16
Total	<u>\$3,791,855.19</u>

Unanimously approved

REPORTS:

Police and Fire Report: Chief Ratkiewicz elaborated on his written report. He reported on the “Active Shooter Training” for the officers overseen by Officer Howard Noppe. The training received by Officer Noppe and passed on to the rest of the force was very beneficial. A motion was made by Ganton and seconded by Freehling to accept the police report. Approved. Chief McEldowney elaborated on his report. He also reported that the number of fire fighters is below what he would like to see and his plans to increase that number. A motion was made by Herlein and seconded by Buck to accept the fire report. Approved

NEW BUSINESS:

Committee Appointment: Supervisor Fortress recommended the confirmation of Troy Ganton as the Township representative on the Senior Center Advisory Board. Motion was made by Stonestreet and seconded by Herlein to approve the appointment. Approved.

Plumbing and Mechanical Inspector: Supervisor Fortress presented the board with the resignation of the plumbing and mechanical inspector, Carl Janson. Motion was made by Ganton and second by Freehling to accept the resignation and express our appreciation to him for his years of service. . Approved.

Mechanical Inspector appointment: Supervisor Fortress recommended that our current building inspector, Joe Smith, be appointed Mechanical Inspector. A proposed contract was presented. A motion was made by Ganton and seconded by Herlein to approve the appointment and contract. Roll Call: 7 yes. Approved.

Plumbing Inspector appointment: The Supervisor recommended Coleman DeConick for plumbing inspector. Fortress presented his qualifications and explained the intended contract. Motion was made by Ganton and seconded by Herlein to continue retain Coleman DeConick as the plumbing inspector. Roll Call: 7 yes. Approved

Dearing Road water extension: Supervisor Fortress presented the analysis of the bids received to complete this project including the fencing and other expenses. Motion was made by Ganton and seconded by Gibbs to award the contract to Mead Brothers for the extension and Dave Powers for the fencing with a total expenditure of \$46,600.00. Roll Call: 7 yes. Approved.

Park ball fields maintenance: Supervisor Fortress reported that the softball and coach pitch fields are in need of some maintenance. He asked the board if he could approach the SAU Girls Softball coach for help in maintaining those fields. By common consent the board directed the supervisor to approach the team and ask for help

Bathroom Painting: The Supervisor asked that the board approve an expenditure of \$575.00 to repaint stalls in the Township Hall bathrooms and safety railing around the post office and public safety building. Motion was made by Ganton and seconded by Buck to approve the expenditure. Roll Call: 7 yes. Approved.

Senior Center Craft Room Ceiling: The craft room ceiling collapsed over the weekend and is in need of replacement. By common consent the supervisor was directed to get bids to remove the ceiling and replace with a drop ceiling. The supervisor will get the information and get back to the board as quickly as possible.

Engagement of Architect: There is a need to expand the Public Safety building to allow for more office space primarily for the Police Department. A motion was made by Herlein and seconded by Stonestreet to get bids from Architects to design this addition. Roll Call: 7 yes. Approved.

(Trustee Buck left meeting at 8:27 p.m.)

Web page/e-mail hosting: Treasurer Gibbs reported that the current web host is not meeting the needs of the township. She would like to investigate another host. The motion to appoint an ad hoc committee to look into web site options was made by Ganton and seconded by Freehling was approved. The committee will be made up of Gibbs, Herlein and Stonestreet.

CORRESPONDENCE: There is a letter from the Jackson County Administrator, Mike Overton, regarding the Closure of the Jackson County Resource Recovery Facility.

PUBLIC/BOARD COMMENT: Joel Freehling reminded the board that since we are no longer going to have regular news coverage of our meetings that we should be mindful of possible events that were worthy of news releases..

ADJOURNMENT: Motion was made by Stonestreet and seconded by Freehling to adjourn the meeting at 8:37 p.m. unanimously approved.

Julia Stonestreet
Township Clerk

Approved at the October 8, 2013 board meeting