

**SPRING ARBOR TOWNSHIP
BOARD MEETING
AUGUST 12, 2013**

The regular meeting of the Spring Arbor Township Board was held Monday August 12, 2013, at 7:00 p.m., with the following members present Supervisor Marston Fortress, Clerk Julia Stonestreet, Treasurer Colleen Gibbs, Trustees James Buck, Joel Freehling and Troy Ganton. Absent: David Herlein. The Pledge of Allegiance was led Supervisor Fortress.

Supervisor added an additional item to new business – Dilapidated Hearing Officer.

Guests: Julie Alexander – County Commissioner, Stan Lyon, Earl Poleski-State Representative, Russ Ratkiewicz and Ken Wyatt-Jackson Citizen Patriot.

Public Comment: Opened at 7:05 p.m. Earl Poleski reported on issues from the House and Senate. Julie Alexander gave updates on JCDOT, 2014 Budget, Resource Recovery Facility, Solid Waste Management Plan, County employees’ firearm policy and the County Child Care Fund. Public comment closed at 7:29 p.m.

Expenditures: Motion was made by Freehling and seconded by Buck to approve the following expenditures for July: (Checks 53193 through 53296 were used for July expenditures) General Fund expenditures totaling \$58,057.00; Fire Department Fund expenditures totaling \$17,989.42; Street Light Fund expenditures totaling \$4,465.28; Building Inspection Fund expenditures totaling \$3,395.06; Sewer Fund expenditures totaling \$48,672.81; Water Fund expenditures totaling \$39,364.91; West House Historical Fund expenditures totaling \$86.32; Trust and Agency expenditures (Check # 2034 through 2037) \$1,113.00; Current Tax Collection (Check #4946 through 4951) \$271,065.87. Roll Call: 6 yes. Approved. Motion was made by Ganton and seconded by Freehling to pay outstanding invoices totaling \$107,091.53. Roll Call: 6 yes. Approved

Minutes: Motion was made by Buck and seconded by Gibbs to accept the minutes of the July 8, 2013 regular board meeting with one correction (the word Police for Public). Approved.

Consent Agenda. Motion was made by Ganton and seconded by Freehling to accept the following items under the consent agenda consisting of the financial reports for July 2013; the general ledger report of revenues and expenditures for July 2013; Zoning/Building permit report for July 2013 and the Sewer/Water Committee minutes of July 25, 2013. Approved.

The financial report showed the following balances as of July 31, 2013:

General Fund Cash	\$11,402.37
Certificate of Deposit	738,600.23
Fire Operations Cash	7,611.72
Fire Operations CD	952,617.23
Street Light Fund Cash	7,747.08
Street Light Fund MM	22,058.67

P.I.F. Cash	(1,752.20)
P.I.F. Certificate of Deposit	76,162.40
Building Inspection Fund Cash	8,702.18
Building Inspection Fund CD	63,697.62
Historical Endowment Fund CD	31,339.87
West House Historical Fund Cash	3,490.87
West House Historical Fund CD	240,856.77
Sewer Funds	825,707.33
Water Funds	350,659.73
Current Tax Collection	138,111.68
Total	<u>\$3,477,013.55</u>

Unanimously approved

REPORTS:

Police and Fire Report: Chief Ratkiewicz elaborated on his written report. He reported that the MDC's were being updated in the patrol cars. A motion was made by Ganton and seconded by Freehling to accept the public safety report. Approved.

NEW BUSINESS:

Holidays: Supervisor Fortress asked the board to consider moving the regular board meetings of October and November to the second Tuesday of the month to avoid the Columbus and Veteran's Day holidays. He also asked that we consider closing the office on Monday, December 23, 2013 allowing the hourly staff to use vacation time for that day if they choose. Motion was made by Ganton and seconded by Freehling to move the October and November meetings and close the office on December 23. Roll Call: 6 yes.

Historical Property Maintenance: Supervisor Fortress made a recommendation that the lawn maintenance of the Falling Waters Park and the cost of the pest control at the School House be paid for by the Historical Fund. Motion was made by Ganton and second by Freehling. Roll Call: 6 yes. Approved.

Lagoon Waste Water Treatment: The Sewer/Water Committee recommended that the Township begin using a new chemical system to maintain the lagoons by promoting the breakdown of solids and generating oxygen in the water. The agreement would be with NuSystems, Inc. A motion was made by Ganton and seconded by Stonestreet to enter into a contract with NuSystems. Roll Call: Yes - Buck, Fortress, Freehling, Ganton, and Stonestreet; No- Gibbs.

Property and Liability Insurance: The Supervisor stated that the annual renewal of the Property and Liability Insurance is due. He recommends that we renew the insurance with Burnham and Flower with an increase for the upgrades in police car coverage. The annual premium will be \$22,721.00. Motion was made by Ganton and seconded by Freehling to continue the coverage. Roll Call: 6 yes. Approved

Star Road Sidewalk: Supervisor Fortress has spoken to Western School District representatives

regarding sharing the repair of the Star Street sidewalk from M-60 to the Warner School parking lot. The estimate cost is \$12,000. Mr. Fortress is asking approval of the expenditure pending formal acceptance by the school district. Motion was made by Ganton and seconded by Gibbs to approve the expenditure. Roll Call: 6 yes. Approved.

Western High School Lift Station Fencing: With the recent renovations at the Western High School the lift station is no longer hidden. After talking to the Western School district superintendent there is a desire to put new fencing around the lift station sharing the cost between the township and the school. A motion was made by Ganton and seconded by Freehling to approve the expenditure pending formal agreement with Western School District. Roll Call: 6 yes. Approved.

Dilapidated Buildings Hearing Officer: The previous hearing officer has moved out of the township and Supervisor Fortress recommends that we appoint Toby Jones as the new hearing officer. Motion was made by Ganton and seconded by Buck to appoint Mr. Jones hearing officer as a stipend of \$50 per hearing. Roll Call: 6 yes. Approved.

CORRESPONDENCE: There is a thank you letter from Parma-Sandstone Township for the assistance that the Spring Arbor Fire Department gave on July 22, 2013 (multiple incidents on 1-94.) Supervisor Fortress presented another thank you letter to the Township from Mr. and Mrs. Bruce Barrows for quick action of the Fire department on July 14, 2013 for a home fire.

PUBLIC/BOARD COMMENT: Chief Ratkiewicz reported that there will be an Active Shooter Training on August 15, 2013. Supervisor Fortress distributed a letter from Officer Noppe explaining the training day. Ken Wyatt of the Citizen Patriot inquired as to what type of response we had regarding the closing of the recycling center. Treasurer Gibbs inquired as to the proper manner to handle complaint calls for trash burning. Clerk Stonestreet asked about the distribution of the new MTA e-newsletters.

ADJOURNMENT: Motion was made by Stonestreet and seconded by Freehling to adjourn the meeting at 7:57 p.m. unanimously approved.

Julia Stonestreet
Township Clerk

Approved at the September 9, 2013 board meeting