

**SPRING ARBOR TOWNSHIP  
BOARD MEETING  
JUNE 10, 2013**

The regular meeting of the Spring Arbor Township Board was held Monday June 10, 2013, at 7:00 p.m., with the following members present Supervisor Marston Fortress, Clerk Julia Stonestreet, Treasurer Colleen Gibbs, Trustees James Buck, Troy Ganton, Joel Freehling and David Herlein. Absent: none. The Pledge of Allegiance was led Supervisor Fortress.

Supervisor added an additional item to new business – Credit Card Resolution.

Guests: Julie Alexander – County Commissioner, Stan Lyon, Tim McEldowney, Russ Ratkiewicz and Ken Wyatt-Jackson Citizen Patriot.

**Public Comment:** Opened at 7:05 p.m. Julie Alexander gave updates on JCDOT contracting to share services with Calhoun County; appointment of a Director of Health Services; budget issues including Recovery Resource Facility; Lifeways billing and retirees’ health care. Public comment closed at 7:27 p.m.

**Expenditures:** Motion was made by Herlein and seconded by Freehling to approve the following expenditures for May: (Checks 52944 through 53060 were used for May expenditures) General Fund expenditures totaling \$57,624.39; Fire Department Fund expenditures totaling \$24,658.77; Street Light Fund expenditures totaling \$4,410.37; Building Inspection Fund expenditures totaling \$3,024.55; Sewer Fund expenditures totaling \$46,105.70; Water Fund expenditures totaling \$1,272.89; West House Historical Fund expenditures totaling \$2,546.25. Roll Call: 7 yes. Approved. Motion was made by Ganton and seconded by Buck to pay outstanding invoices totaling \$86,588.07. Roll Call: 7 yes. Approved

**Minutes:** Motion was made by Freehling and seconded by Herlein to accept the minutes of the May 13, 2013 regular board meeting. Approved.

**Consent Agenda.** Motion was made by Buck and seconded by Stonestreet to accept the following items under the consent agenda consisting of the financial reports for May 2013; the general ledger report of revenues and expenditures for May 2013; Zoning/Building permit report for May 2013; the Parks Committee meeting minutes of May 20, 2013. Approved. The financial report showed the following balances as of May 31, 2013:

General Fund Cash	\$74,825.54
Certificate of Deposit	676,061.83
Fire Operations Cash	8,506.85
Fire Operations CD	999,624.39
Street Light Fund Cash	16,622.37
Street Light Fund MM	22,054.26
P.I.F. Cash	(401.76)
P.I.F. Certificate of Deposit	77,687.53
Building Inspection Fund Cash	8,320.80
Building Inspection Fund CD	62,062.07
Historical Endowment Fund CD	31,196.66
West House Historical Fund Cash	35,485.82
West House Historical Fund CD	90,618.04
Sewer Funds	844,725.20
Water Funds	377,992.92
Total	<b><u>\$3,325,382.52</u></b>

Unanimously approved

**REPORTS:**

**Police and Fire Report:** Chief Ratkiewicz elaborated on his written report. Russ also reported on the Auction and SAU graduation, Memorial Weekend, and his presentation of a Citizenship Award to a Western High School senior. Stonestreet made the motion to accept the police report. Freehling seconded the motion. Approved. Tim McEldowney reported that the spring has been busy and it doesn't look as if it is slowing down any. May was aerial training which came in handy for the mutual aid at the old Consumers Power building fire. McEldowney commended Tim Woolworth for his quick response to a fire that saved a pole barn and pointed out that this is just another proof that the decision for a second full time position was wise. Motion made by Buck and seconded by Herlein to accept the Fire report. Approved.

**OLD BUSINESS:**

**Recycling Task Force:** Joel Freehling presented the findings of the task force and their recommendation that the recycling center be closed on August 1. The task force feels that education is the key as there are many refuse haulers that have curbside recycling. There will be an informational letter in the next tax bills and around the township to inform the public of the townships decision to close the center.

**NEW BUSINESS:**

**West House Resolution:** Supervisor Fortress reported that Midstate Title Company wants separate resolutions for the two sales of the West House Properties. Motion was made by Ganton and seconded by Herlein to approve the resolution of sale of the +/-12.38 acres of vacant land. Roll Call: 7 yes. Approved. A motion was mad by Ganton and seconded by Freehling to approve the resolution of sale for the +/- 11.96 acres of land including the house, barns and out buildings. Roll Call: 7 yes. Approved.

**Water Main Extension:** Supervisor Fortress outlined an agreement with Dan and Ruth Scott to have the property be used for the water main extension from Dearing Road to Wakefield for maintenance, erecting a privacy fence and having a mobile home that is encroaching on the property is move. Motion was made by Ganton and seconded by Buck to agree to the conditions for the property. Roll Call: 7 yes. Approved.

**Planning Commission Citizen Planning Compensation:** There are 7 members of our planning commission that attended continuing education classes. This was over 7 weeks time and Supervisor Fortress asked for their usual meeting stipend to be given to them for there efforts. Motion was mad by Freehling and seconded by Dave Herlein to approve this expenditure. Roll Call: 7 yes. Approved.

**Right of First Refusal:** There are four properties being foreclosed due to back taxes. The County needs a resolution to show that we do not want to purchase any or all of these properties. The motion was made by Ganton and seconded by Freehling to not pursue these properties by exercising our First Right of Refusal. Roll Call: 7 yes. Approved

**Gallagher Park Restrooms:** Supervisor Fortress has received one bid each for plumbing and electrical for the upgrading of the Gallagher Park restrooms and pavilion. He presented the costs for upgrade based on the information he had received for approximately \$9,129.00. Motion was made by Ganton and seconded by Buck to approve the expenditure to renovate the Gallagher Park Restrooms. Roll Call: yes. Approved.

**Committee Appointments:** A motion was made by Freehling and seconded by Buck to approve the following committee appointments:

Park Committee	Jack Ripstra	05/31/2016
Historical Committee	Becky Cunningham	06/30/2016

	Daniel Runyon	06/30/2016
Sewer Board of Review	Troy Ganton	02/28/2016
Zoning Board of Appeals	Beth Kuntzleman	02/28/2016

**Building Permits for Accessory Buildings:** A 1984 resolution was approved to conform to our Zoning Ordinance. The resolution specifically refers to pole barns but it is felt that it really refers to all buildings erected. The new resolution will replace the words “pole barns” with ”accessory buildings” A motion was made to approve the changes to the resolution by Stonestreet and seconded by Freehling. Roll Call: 7 yes. Approved.

**Baseball/Softball Scoreboard:** Western School District offered the scoreboard from the softball field for township use. Stan Lyon will remove it for us. A motion to accept this donation was made by Ganton and seconded by Herlein. Approved. A motion was made by Ganton and seconded by Buck to send the School District a letter of thanks. Approved.

**Credit Card Resolution:** Supervisor Fortress reported that there has been a need to have more than one person on our credit card accounts for inquiry and approval purposes. CP Federal Credit Union wants a resolution to state the holders of the account. A motion was made by Ganton and seconded by Freehling to approve the resolution to allow Fortress and Stonestreet access to the account information. Roll Call: 7 yes. Approved.

**CORRESPONDENCE:** Clerk Stonestreet presented the Board with a Thank You letter from Jerry Harr for his stipend last month; a letter from MTA thanking the Township for their participation in the MTA; and a copy of a Thank you letter written by Treasurer Gibbs in the name of the Township Board.

**PUBLIC/BOARD COMMENT:** none

**ADJOURNMENT:** Motion was made by Stonestreet and seconded by Freehling to adjourn the meeting at 8:05 p.m. unanimously approved.

Julia Stonestreet  
Township Clerk

Approved at the July 8, 2013 board meeting