

**SPRING ARBOR TOWNSHIP  
BOARD MEETING  
MAY 13, 2013**

The regular meeting of the Spring Arbor Township Board was held Monday May 13, 2013, at 7:00 p.m., with the following members present Supervisor Marston Fortress, Clerk Julia Stonestreet, Treasurer Colleen Gibbs, Trustees James Buck, Troy Ganton, Joel Freehling and David Herlein. Absent: none. The Pledge of Allegiance was led Supervisor Fortress.

Guests: Julie Alexander – County Commissioner, Becky Cunningham, Tim McEldowney, Russ Ratkiewicz and Ken Wyatt-Jackson Citizen Patriot.

**Public Comment:** Opened at 7:05 p.m. Julie Alexander gave updates on the O’Brien Road bridge, Lime Lake shore line project and JCDOT sharing services with Calhoun County. She also reported that there are two opening on the County Parks and Recreation board. Becky Cunningham reported that the new Spring Arbor Township History book is now available and for sale in the Township office. Public comment closed at 7:18 p.m.

**Expenditures:** Motion was made by Buck and seconded by Herlein to approve the following expenditures for April: (Checks 52836 through 52943 were used for April expenditures) General Fund expenditures totaling \$58,082.53; Fire Department Fund expenditures totaling \$20,199.72; Street Light Fund expenditures totaling \$4,367.364; Public Improvement Fund expenditures totaling \$401.76; Building Inspection Fund expenditures totaling \$3,448.25; Sewer Fund expenditures totaling \$83,832.03; Water Fund expenditures totaling \$33,766.09; West House Historical Fund expenditures totaling \$1,261.09; Trust and Agency Fund Expenditures check numbers 2030-2031 totaling \$477.00. Roll Call: 7 yes. Approved. Motion was made by Freehling and seconded by Buck to pay outstanding invoices totaling \$52,311.22. Roll Call: 7 yes. Approved

**Minutes:** Motion was made by Herlein and seconded by Freehling to accept the minutes of the April 8, 2013 regular board meeting. Approved. Motion was made by Herlein and seconded by Buck to approve the minutes of the April 30, 2013 special board meeting. Approved.

**Consent Agenda.** Motion was made by Ganton and seconded by Gibbs to accept the following items under the consent agenda consisting of the financial reports for April 2013; the general ledger report of revenues and expenditures for April 2013; police and fire report for April 2013; Zoning/Building permit report for April 2013; the Senior Center Advisory Board minutes for April 10 and May 8, 2013; the Parks Committee meeting minutes of April 15, 2013; the Parade Committee meeting minutes of April 16, April 23 and May 8, 2013. Approved. The financial report showed the following balances as of April 30, 2013:

General Fund Cash	\$490.70
Certificate of Deposit	675,225.34
Fire Operations Cash	17,232.67
Fire Operations CD	997,894.03
Street Light Fund Cash	38,639.96
P.I.F. Cash	(401.76)
P.I.F. Certificate of Deposit	77,678.93
Building Inspection Fund Cash	6,465.35
Building Inspection Fund CD	62,015.19
Historical Endowment Fund Cash	0.00
Historical Endowment Fund CD	31,126.11
West House Historical Fund Cash	268.66
West House Historical Fund CD	90,501.12
Sewer Funds	812,588.36
Water Funds	358,379.95
Trust & Agency Funds	.00
Current Taxes	.00
Total	<u><b>\$3,168,104.61</b></u>

Unanimously approved

## **REPORTS:**

**Police and Fire Report:** Chief Ratkiewicz elaborated on his written report. Russ also reported on the department's involvement on clean up weekend, M-60 construction and upcoming Auction and SAU graduation. Freehling made the motion to accept the police report. Buck seconded the motion. Approved. Tim McEldowney reported Pancake Day was a success and that training continues throughout the county. Motion made by Ganton and seconded by Gibbs to accept the Fire report. Approved.

## **OLD BUSINESS:**

**Clean up Day:** Dave Herlein reported on clean up day/weekend which was for April 27 and 28. The volunteers were wonderful especially those who came out in the cold rain on Sunday helped clean the roads,

## **NEW BUSINESS:**

**Budget Amendment:** Supervisor Fortress asked for a budget amendment of an increase of \$8,750.00 to Salaries and Fees account in Legislative (101-101-702.000). This will reduce the projected Fund Balance. Motion was made by Ganton and Seconded by Gibbs to adjust the budget. Roll Call: 7 yes. Approved.

**Fire Building Maintenance:** Supervisor Fortress reported that the cleaning of the Fire Hall has been completed. In cleaning the walls, some paint was removed and some stains were not. Painting the hall will run about \$6,000. There was also a request to have an exhaust system put in the Fire garages to pipe the all exhaust out of the building. There will be a filter box within the system to collect particulates before the air is exhausted out of the building. This system will cost \$42,000. A motion was made by Gibbs and seconded by Ganton to approve the expenditures for painting and the exhaust system. Roll Call: 7 yes. Approved.

**Building Official:** The state is requiring that municipalities have a building official. The official must be a licensed inspector with 2 years experience. After discussion and agreement with Joe Smith, our building inspector, will be our designated building official. His contract will be modified to reflect this change. Motion was made by Stonestreet and seconded by Herlein to approve Smith as our Building Official. Approved

**Reynolds Cemetery:** Jerry Harr has be the section at the Reynolds Road cemetery using his own equipment. He recently move over 2 yards of top soil to level the ground. Fortress asked that we compensate Mr. Harr for his efforts. A motion was made by Ganton and seconded by Gibbs to approve the expenditure. Roll Call: 7 yes. Approved

**Gallagher Park Restrooms:** Supervisor Fortress asked if the board wanted to have him look into updated the restrooms at Gallagher park with hand dryers, new sinks, automatic flush valves, motion lights etc. By common consent the board instructed the supervisor to go ahead with getting bids.

**West County Little League:** Supervisor Fortress explained that Brent Williams was a driving force in getting a donation of stone dust for the little league fields. He asked that the board send a thank you to Brent for all his work. A motion was made by Herlein and seconded by Gibbs to write thank you letters to Brent and Carr Bros. Approved.

**Text Amendment:** The Planning Commission approved the text amendment to the Signs Ordinance for the purpose of allowing electronic signs. A motion by Ganton and seconded by Gibbs to accept and approve the text amendment. Roll Call: 7 yes. Approved.

**Parking Lot Lease:** Supervisor Fortress presented a lease agreement for property at the corner of Sharon and Victor Streets to be used for overflow parking at Gallagher Park. The Fee would be \$1.00 per year and upkeep of the property for the length of the lease. Motion by Ganton and seconded by Buck. Roll Call: 7 yes. Approved.

**PUBLIC/BOARD COMMENT:** Tim McEldowney reported that the Winter Class of the Fire Academy had a 100% passing rate. Colleen Gibbs had pictures of the trees donated and planted by Ed Arthur next to the School House. She will send a thank you. Joel Freehling stated that the Recycling Committee will make their presentation next month. Julia Stonestreet reminded everyone about the Memorial Day Parade.

**ADJOURNMENT:** Motion was made by Freehling and seconded by Herlein to adjourn the meeting at 7:50 p.m. unanimously approved.

Julia Stonestreet  
Township Clerk  
Approved at the  
June 10, 2013 board meeting