

**SPRING ARBOR TOWNSHIP
BOARD MEETING
NOVEMBER 12, 2012**

The regular meeting of the Spring Arbor Township Board was held Monday, November 12, 2012, at 7:00 p.m., with the following members present Supervisor Marston Fortress, Clerk Julia Stonestreet, Treasurer Colleen Gibbs, Trustees: James Buck, Troy Ganton, Joel Freehling and David Herlein. Absent: none. The Pledge of Allegiance was led by Supervisor Fortress.

Guests: Patricia Short, Denise Tomasello, Tim McEldowney-Fire Chief, Russ Ratkiewicz-Police Chief and Ken Wyatt-Jackson Citizen Patriot.

Public Comment: Public comment opened at 7:03 p.m. Patricia Short reported for the Recycling committee as to their efforts to maintain a clean sight and on the responses to the questionnaire given to the users of the site on the previous weekend. At her request, two items were added to the agenda. – money for a sign and extension on the decision to continue or close the recycle center. Public Comment closed at 7:13 p.m.

Expenditures: Motion was made by Ganton and seconded by Herlein to approve the following expenditures for October: The General Fund expenditures #52192-52266 totaling \$47,028.56; Fire Department Fund expenditures #52190-52260 totaling \$10,525.01; Public Improvement Fund #52202 \$1426.50; Building Inspection Fund expenditures #52200-52260 totaling \$4,145.13; Sewer Fund expenditures #52195-52258 totaling \$45,253.50; Water Fund expenditures #52217-52251 totaling \$40,971.85; Trust and Agency Fund expenditures #2016 & 2017 totaling \$189.00; Tax Fund expenditures #4840-4847 totaling \$259,491.15; West House Historical Fund #52205-52264 totaling \$338.53. Roll Call: 7 yes. Approved. Motion was made by Stonestreet and seconded by Freehling to pay outstanding invoices totaling \$85,552.29. Roll Call: 7 yes. Approved

Minutes: Motion was made by Herlein and seconded by Freehling to accept the minutes of the October 8, 2012 regular board meeting. Approved. Motion was made by Herlein and seconded by Buck to accept the minutes of the October 11, 2012 special board meeting. Approved. Motion was made by Ganton and seconded by Buck to accept the minutes of the October 24, 2012 special board meeting. Approved

Consent Agenda. Motion was made by Herlein and seconded by Freehling to accept the following items under the consent agenda consisting of the financial reports for October 2012; the general ledger report of revenues and expenditures for October 2012; police and fire report for October 2012; Building permit report for October 2012; Zoning Board of Appeals minutes for October 9,, 2012 and Planning Commission minutes for October 9, 2012; Planning Commission Marihuana Sub committee minutes of October 23, 2012; Parks Committee minutes of September 27, 2012 and Senior Center Advisory Board minutes for October 10, 2012. Approved. The financial report showed the following balances as of October 31, 2012:

General Fund Cash	\$4,046.31
Certificate of Deposit	594,950.36
Fire Operations Cash	(6,169.31)
Fire Operations CD	837,503.21
Street Light Fund Cash	(10,424.71)
P.I.F. Cash	0.00
P.I.F. Certificate of Deposit	41,953.69
Building Inspection Fund Cash	8,300.12
Building Inspection Fund CD	51,729.83
Historical Endowment Fund Cash	0.00
Historical Endowment Fund CD	30,697.83

West House Historical Fund Cash	4,443.49
West House Historical Fund CD	90,023.70
Sewer Funds	832,762.03
Water Funds	373,748.01
Trust & Agency Funds	.00
Current Taxes	<u>38,578.56</u>
Total	<u>\$2,892,143.12</u>

Unanimously approved

REPORTS:

Police Report: Chief Ratkiewicz elaborated on his written report. He reported that the officers all qualified with their firearm training.

Fire Report: Chief McEldowney elaborated on his written report.

Supervisor Report: Dave Herlein reported on the second Clean up Day. Not as large a turn out as in the spring but still a success. Supervisor Fortress reported that the fence around the lift station is finished. The Harmony Park Restrooms are being built.

NEW BUSINESS:

Acceptance of Federal Poverty Guidelines: The annual Federal Poverty Guidelines have been issued by the State Tax Commission. A motion was made by Freehling and seconded by Stonestreet to accept the Poverty Guidelines. Approved.

Street Lights Reimbursement: Supervisor Fortress explained that after a lengthy discussion with Consumers Power the Township has received a refund on Street light billings. This is a significant amount owed back to Arbor Village as they were billed for the same thing we were billed. A motion was made by Ganton and Seconded by Buck to refund \$9,011.25 to Arbor Village Mobile Home Park for their overpayment. Roll Call: 7 yes. Approved.

In correcting the Consumers Power error a formula error caused us to over charge some tax payers for their street lights. Most of them were for less than \$5.00 but 8 parcel owners were charged a larger amount. A motion by Herlein and seconded by Buck to refund the money to these 8 owners was made. Roll Call: 7 yes. Approved.

Board of Review Appointments: The Board of Review must be reappointed. Nominations to the Board of Review by the supervisor were Melvin Rice, Shane Williams, William David and Alternate: Warren Dexter. All Appointments are for 2 years, December 31, 2014. A motion by Ganton and seconded by Freehling to accept the nominations was approved.

West House Liquidation: Fortress reported that information presented to the board at the Special meeting of October 24, 2012 indicated that it would not be advantageous to retain the West House for a museum. On a motion by Buck and Seconded by Ganton the Supervisor will find options for disposing of the real and personal property. Roll Call: 7 yes. Approved.

Shared Services: After much discussion at the Special meeting on October 24, 2012 Fortress recommends that at this time we sign the Agreement for the Fire Chief Services with Summit Township. Motion to accept this recommendation was made by Freehling and seconded by Stonestreet. Roll Call: 7 yes. Approved.

A motion was made by Herlein and seconded by Freehling to increase the salary for Chief McEldowney by \$15,000 annually for the life of this contract. Roll Call: 7 yes. Approved.

Fortress also recommended that Chief McEldowney be given a monthly Stipend of \$80 per month for transportation expense. Motion was made by Ganton and seconded by Stonestreet to approve this expense. Roll Call: 7 yes. Approved.

As a result of this shared service agreement, it is recommended that we authorize the hiring of a full-time fire fighter to assist Chief McEldowney at the starting salary of \$35,000. Motion made by Buck and seconded by Ganton to approve this position. Roll Call: 7 yes. Approved.

Recycling: The recycling committee has asked for an extension of time to complete their report on the recycle center. Northwest has agreed to discount the monthly rate by 50% if this is approved. Motion was made by Herlein and seconded by Freehling to extend the report time until March, 2013. Roll Call: 7 yes. Approved.

The Recycling Committee also asked that there be a sign put up at the recycle center to expressly state that there is a fine for dumping trash. Motion by Herlein and seconded by Freehling to approve this expense. Roll Call: 7 yes. Approved.

PUBLIC/BOARD COMMENT: none

ADJOURNMENT: Motion was made by Freehling and seconded by Ganton to adjourn the meeting at 8:01 p.m. unanimously approved.

Approved at the
December 10, 2012 board meeting

Julia Stonestreet
Township Clerk