

**JANUARY 12, 2009**  
**SPRING ARBOR TOWNSHIP BOARD MEETING**

The regular meeting of the Spring Arbor Township Board was held Monday, January 12, 2009, at 7:00 p.m., with the following members present: Supervisor Marston Fortress, Clerk Randi Holthouse, Treasurer Gloria Melchiori, Trustees Joel Freehling and Troy Ganton. Trustee Patricia Short arrived at 7:06 p.m. The Pledge of Allegiance was led by the Supervisor.

Guests were: Brent Williams, Ken Melville, Stan Lyon, Colleen Gibbs, Ken Wyatt, John Harris, Earl Poleski, Tim McEldowney and Russ Ratkiewicz.

**Public Comment:** Public comment opened at 7:01 p.m. and closed at 7:14 p.m.

**Expenditures.** Motion was made by Short and supported to approve the following expenditures for December 2008: General Fund expenditures #47241-47388 totaling \$51,138.71; Fire Department Fund expenditures #47267-47383 totaling \$31,857.20; Street Light Fund expenditure #47300 totaling \$4,326.10; Building Inspection Fund expenditures #47272-47383 totaling \$1,707.80; Sewer O & M Fund expenditures #47276-47383 totaling \$16,474.64; Water O & M Fund expenditures #47298-47383 totaling \$8,115.90; Trust & Agency Fund expenditures #1924-1927 totaling \$1,101.00; and, Tax Fund expenditures #4367-4374 totaling \$17,656.04. Roll Call: 5 yes.

**Minutes.** Motion was made and supported to approve the minutes of the September 8, 2008, October 14, 2008 and December 8, 2008 regular board meetings as corrected; carried. Motion was made and supported to approve the minutes of the September 4, 2008 and October 2, 2008 as corrected, and to approve the December 30, 2008 and January 5, 2009 special board meeting minutes; carried.

**Consent Agenda.** Motion was made by Ganton and supported by Freehling to approve the following items under the consent agenda consisting of the financial reports for December 2008; general ledger report of revenues and expenditures for December 2008; and Senior Center Advisory Board minutes of December 10, 2008. The financial report showed the following balances as of December 31:

General Fund Cash	\$ 56,553.13
Certificate of Deposit	259,643.00
Fire Operations Cash	(28,277.25)
Fire Operations CD	479,070.53
Street Light Fund	(13,892.10)
Public Improvement Fund	0.00
P.I.F. Certificate of Deposit	67,741.42
Building Inspection Fund	9,751.46
Historical Endowment Fund	0.00
Historical Endowment Fund CD	31,283.75
Sewer Funds	860,128.61

Water Funds	344,820.14
Trust & Agency Funds	0.00
Current Taxes carried.	528,249.53;

## REPORTS:

**A. Police and Fire Reports.** There were 42 medical rescue runs, four fire alarms, one mutual aid call, 13 fire runs, and no carbon monoxide incidents, Hazmat responses, or bomb threats during December. Police statistics include: 168 calls, 12 accidents, 21 tickets, 10 verbal warnings, four arrests, and 17 assists to other departments.

The Chief of Police reported that there were no fatal or serious injury accidents during 2008. December was relatively busy for them with minor accidents due to the weather. They also participated in the "Shop With A Cop" program. Motion was made by Short and supported to accept the police report; carried.

The Fire Chief reported that they saw a decrease in runs during 2008 of about five percent. The Chief is looking to switch to a "squad system" for response to calls starting in February. Motion was made by Short and supported by Freehling to accept the fire report; carried.

**B. Zoning & Building Permit Reports.** The report of building permits issued during the month of December showed miscellaneous permits for a total value of \$3,000.00. No new home permits or commercial permits were issued in December. Motion was made by Freehling and supported to accept the zoning and building report; carried.

**C. Supervisors Report .** Advised the board: of the status of the King Rd. speed study; of an audit completed on the utility bills; of a request from the Jackson District Library to participate in building renovations; of the Treasurer's resignation effective later in the meeting; that he will be starting to work on the new budget; of a mutual aid agreement for the fire department; and of his recommendation for an appointment to the Budget Committee.

## UNFINISHED BUSINESS:

### NEW BUSINESS:

**A. Mutual Aid Agreement.** Motion was made by Ganton and supported by Freehling to approve the mutual aid agreement for the fire department; carried.

**B. Budget Committee.** Motion was made by Short and supported by Ganton to reappoint Brent Williams to the Budget Committee; carried.

**C. Request to Purchase Equipment.** Motion was made by Short and supported by Melchiori to approve the purchase of 8 Scott Air-Paks, 8 face pieces and 16 30-minute cylinders from West Shore Fire for \$40,664.00 plus freight, contingent upon the approval of the Public Safety Committee. Roll Call: 6 yes.

**D. Budget Amendment.** Motion was made by Ganton and supported to approve the following budget amendment:

Increase Revenue Account, 101-000-690.000, Misc. Revenue, \$30.00, and  
Increase Expense Account, 101-806-795.000, Senior Center Activity Fund, \$30.00.

Roll Call: 6 yes.

**CORRESPONDENCE:**

Township Law News, Local Gov't. Law Bulletin, Par-Plan News.

Thank-you letters to fire department.

Letters from Comcast.

**PUBLIC/BOARD COMMENT:** Public comment opened at 8:07 p.m.

Public comment closed at 8:11 p.m.

**SPECIAL ORDER:**

Motion was made and supported to accept the resignation of Gloria Melchiori as Township Treasurer immediately effective; carried.

Motion was made by Ganton and supported by Freehling to approve a resolution regarding Gloria Melchiori's service to the Township. Roll Call: 5 yes.

Colleen Gibbs was sworn in as the new Treasurer.

**Adjournment.** Motion was made and supported to adjourn the meeting at 8:18 p.m.; carried.