

**SPRING ARBOR TOWNSHIP
BOARD MEETING
May 9, 2011**

The regular meeting of the Spring Arbor Township Board was held Monday, May 9, 2011, at 7:00 p.m., with the following members present: Supervisor Marston Fortress, Clerk Julia Stonestreet, Treasurer Colleen Gibbs, Trustees James Buck, Joel Freehling and Troy Ganton. The Pledge of Allegiance was led by Supervisor Fortress.

Supervisor Fortress added two additional items on the agenda: Sewer and Water Committee minutes of May 5, 2011 in the consent agenda and Park Committee requests under new business.

Guests: Julie Alexander, Becky Cunningham, Mary Ley, Stan Lyon, Tim McEldowney, Scott Pelham, Pat Rombeyer and Cindy Sherwood

Public Comment: Public comment opened at 7:02 p.m. Julie Alexander reported that the County has received a Distinguished Budget Presentation Award from the Government Finance Officers Association for its 2011 Budget; they will be interviewing for the new county administrator; input is wanted on the possible merging of the Register of Deeds and the County Clerk position; county commission will be downsized from 12 seats to 9 at the 2012 election. Public comment closed at 7:07 p.m.

Expenditures. Motion was made by Freehling and seconded by Ganton to approve the following expenditures for April. The General Fund expenditures #50170-50231 totaling \$36,492.34; Fire Department Fund expenditures #50171-50230 totaling \$23,950.05; Street Light Fund expenditure #50176 & 50185 totaling \$6128.16; Building Inspection Fund expenditures #50071-50112 totaling \$1,825.53; Sewer Fund expenditures #50171-50225 totaling \$67,975.86; Water Fund expenditures #50171-502258 totaling \$32,532.15; Trust and Agency Fund expenditures #1987-1988 totaling \$462.00. Roll Call: 6 yes. Approved. Motion was made by Buck and seconded by Freehling to pay outstanding invoices totaling \$64,115.15. Roll Call: 6 yes. Approved

Minutes: Motion was made by Ganton and seconded by Freehling to approve the minutes of the April 11, 2011 regular board meeting; unanimously approved.

Consent Agenda. Motion was made by Ganton and seconded by Stonestreet to approve the following items under the consent agenda consisting of the financial reports for April 2011; the general ledger report of revenues and expenditures for April 2011; the Senior Center Board minutes of April 13, 2011; the Planning Commission minutes of May 3, 2011; Master Plan Committee minutes of March 9, 23, 30 and April 6, 2011; Parks Committee minutes of May 5, 2011 and the Sewer/Water Committee Minutes of May 5, 2011. The financial report showed the following balances as of April 2011:

General Fund Cash		
\$ (9,164.94)		
Certificate of Deposit		292,125.51
Fire Operations Cash		3,997.62
Fire Operations CD		933,210.19
Street Light Fund Cash	8,185.19	
P.I.F. Cash		0.00
P.I.F. Certificate of Deposit		56,377.24
Building Inspection Fund Cash	3,676.04	
Building Inspection Fund CD		44,614.16
Historical Endowment Fund Cash		0.00
Historical Endowment Fund CD		29,404.20
Sewer Funds		789,132.42
Water Funds		353,910.71
Trust & Agency Funds	0.00	
Current Taxes		<u>2,433.64</u>
Total		\$2,507,901.98

Unanimously approved.

REPORTS:

Police and Fire Reports. Tim McEldowney reported that three fire fighters have passed their fire training. He will be presenting them with their badges at the next board meeting. Motion was made by Freehling and seconded by Buck to accept the fire report: unanimously approved. Motion was made by Ganton and seconded by Freehling to accept the police report: unanimously approved.

Zoning & Building Permit Reports. Motion was made by Stonestreet and seconded by Freehling to accept the zoning and building report; unanimously approved.

Supervisor Report: Advised the board of the Township stand on the M-60 and Dearing stop light; Sewer Backups and the steps taken to avoid them; the sale of the 1985 Fire truck has been completed.

NEW BUSINESS:

Pine Meadows Resolution: On advice of our attorney the supervisor suggests that we adopt a resolution confirming the action to ban building in the Pine Meadows subdivision until the drain problem is resolved. Roll Call: 6 yes. Approved.

Consumers Energy Street Light Contract. Consumers Energy will begin replacing mercury vapor lamps per federal law. Motion was made by Freehling and seconded by Buck to accept the resolution to allow the Clerk to approve change to our contract as bulbs are replaced. Roll Call: 6 yes. Approved

Interview/Appointment of Trustee: By general consensus of the board a date and time was set to have the interviews. It will be May 16, 2011 beginning at 4:30 PM in the Township board room.

Tax Sale Properties Resolution: Motion was made by Ganton and seconded by Buck to approve Release the First right of Refusal resolution for three properties. Roll Call: 6 yes. Approved.

Police Computers: As there is money committed in the budget, a recommendation was made by the Public Safety Committee to purchase three computers. A motion was made by Ganton and seconded by Freehling to approve the purchase of three in cruiser computers. Roll Call: 6 yes. Approved.

Police Personnel: On the recommendation of the Public Safety Committee, a motion was made by Ganton and seconded by Freehling to authorize the hiring of a part-time police for the week-end shift. Roll Call: 6 yes. Approved.

Arbor Hills Golf Club Sewer Charges: On recommendation of the Sewer/Water Committee, based on research by Treasurer Gibbs, a refund of \$11,971.79 should be given to Arbor Hills due to over charging. A motion was made by Stonestreet and seconded by Buck to issue this refund. Roll Call: 6 yes. Approved.

Sewer Manhole Repair: On recommendation of the Sewer/Water Committee; Ganton made a motion to allow up to \$20,000 repairing 17 manholes. This was seconded by Freehling. Roll Call: 6 yes. Approved.

Letter of Resignation: Deputy Treasurer, Cindy Sherwood has tendered her resignation as of May 13, 2011. A motion of acceptance with regret was made by Ganton and seconded by Freehling. Unanimously approved.

Township Office Changes: Treasurer Gibbs suggested changes to improve the office both physically and efficiently. Supervisor Fortress recommended that there be a special meeting to address all of these concerns. A motion was made by Ganton and seconded by Freehling to table this subject until a special meeting on May 17, 2011 at 4:30 p.m. at the Township Hall.

Requests of the Park Committee: The Park Committee would like to see the bathroom facilities at Gallagher Park opened to the public seven days a week from 9:00 till dusk. Supervisor Fortress recommended that they be opened from 1000 a.m. until 8:30 p.m. seven days a week with the township being responsible for the opening and closing and cleaning. A motion was made by Ganton that the Township open and close these facilities from April 1 through October 1 (or later depending on the soccer schedule) 7 days a week from 10:00 until 8:30. This was seconded by Buck. Roll Call: 6 yes. Approved.

The Park Committee recommends that the Township install an outside faucet on the concessions building for ease of grounds maintenance. This will be a frost free faucet

with a turn off valve inside the building. A motion was made by Ganton, seconded by Freehling to approve up to \$250 for this improvement. Roll Call: 6 yes. Approved.

As there is currently an electrical upgrade being done at Gallagher Park, Supervisor Fortress asked that the Board approve up to \$200 to run additional electrical line to have a light on the Flag pole for 24 hour display. A motion by Buck, seconded by Freehling to approve this expenditure. Roll Call: 6 yes. Approved.

CORRESPONDENCE: none

PUBLIC/BOARD COMMENT: Julie Alexander wanted to clarify that the current Register of Deeds is retiring, that is part of the reason they are considering combining the Register of Deeds and Count Clerk position.

Colleen Gibbs wanted to thank Cindy for all her hard work as Deputy Treasurer, she was a great asset to the Township and she will be missed. Joel Freehling echoed that sentiment.

Julia Stonestreet asked that there be an exit interview with Cindy Sherwood. Joel Freehling volunteered to meet with her at a later date.

ADJOURNMENT: Motion was made by Stonestreet and seconded by Freehling to adjourn the meeting at 7:55 p.m.; unanimously approved.

Approved at the June 13, 2011 board meeting

Julia K. Stonestreet
Township Clerk