

**SPRING ARBOR TOWNSHIP
BOARD MEETING
FEBRUARY 10, 2014**

The regular meeting of the Spring Arbor Township Board was held Monday February 10, 2014, at 7:00 p.m., with the following members present Clerk Julia Stonestreet, Treasurer Colleen Gibbs, Trustees James Buck, Joel Freehling, Dave Herlein and Troy Ganton. Absent: Supervisor Marston Fortress. The Pledge of Allegiance was led Clerk Stonestreet.

Guests: Julie Alexander-County Commission; Tim McEldowney, James Silbernagel and John Silbernagel.

In the absence of the Supervisor, a motion was made by Ganton and seconded by Freehling to nominate Dave Herlein to conduct the meeting. Approved.

Clerk Stonestreet asked that three additional items be added to the agenda under new business:

- C. Insurance deductible for firefighter
- D. Hiring of new firefighter
- E. Election Worker Pay Increase

Public Comment: Opened at 7:05 p.m. Instead of making a report Julie Alexander asked for questions from the board. Items addressed were roads, snow removal and flow control of trash. Public comment closed at 7:21 p.m.

Expenditures: Motion was made by Stonestreet and seconded by Freehling to approve the following expenditures for January: (Checks # 53813 through 53874 were used for January expenditures) General Fund expenditures totaling \$50,043.64; Fire Department Fund expenditures totaling \$17,500.00; Street Light Fund totaling \$3,868.86; Public Improvement Fund totaling \$3,772.36; Building Inspection Fund expenditures totaling \$5,297.16; Sewer Fund expenditures totaling \$43,815.70; Water Fund expenditures totaling \$4,655.34; Trust and Agency Fund (Check # 2051 through 2052) totaling \$456.00; Current Tax Collection (Checks #5010 through 5035) totaling \$950,063.12. Roll Call: 6 yes. Approved. Motion was made by Buck and seconded by Freehling to pay outstanding invoices totaling \$134,760.86. Roll Call: 6 yes. Approved

Minutes: Motion was made by Ganton and seconded by Freehling to accept the minutes of the January 13, 2014 regular board meeting. Approved.

Consent Agenda: Motion was made by Stonestreet and seconded by Buck to accept the following items under the consent agenda consisting of the financial reports for January 2014; the general ledger report of revenues and expenditures for January 2014; Zoning/Building permit report for January 2014; Planning Commission meeting minutes of January 14, 2014; Zoning Board of Appeals of January 15, 2014 and Safety report of January 2014.

The financial report showed the following balances as of January 31, 2014:

General Fund Cash	\$171,464.55
Certificate of Deposit	742,712.21
Fire Operations Cash	(37,861.04)
Fire Operations CD	882,111.10
Street Light Fund Cash	24,701.13
Street Light Fund MM	2.37
P.I.F. Cash	(32,492.65)
P.I.F. Certificate of Deposit	68,770.82
Building Inspection Fund Cash	8,296.28
Building Inspection Fund CD	63,985.65
Historical Fund Cash	(499.68)
Historical Endowment Fund CD	30,246.01
West House Historical Fund Cash	67,769.11
West House Historical Fund CD	241,649.88
Sewer Funds	8,710,365.21
Water Funds	339,550.36
Current Tax Collection	135,040.81
Total	<u>\$3,575,812.12</u>

Approved

REPORTS:

Police and Fire Report: Chief McEldowney reported on the month's activities and the architect's progress on the Safety Building addition. A motion was made by Buck and seconded by Freehling to accept the monthly Public Safety reports.

OLD BUSINESS:

Utility Bill Penalty: Last month Supervisor Fortress presented a possible scenario to allow for relief of utility penalties for those residents who have received tax exemptions. By common consent the board postponed a decision until more information could be obtained by the Treasurer for a comparison.

Township Cleanup Day: Dave Herlein reported on the information he has been able to obtain regarding cleanup day. A motion was made by Buck and seconded by Freehling to set the date of Cleanup day for May 10, 2014. Approved. A seconded motion was made by Freehling and seconded by Buck to have Herlein work with the DEQ and Recycle Jackson for the tire collection. Approved. Herlein will continue to get information and bids for budgeting purposes.

NEW BUSINESS:

Committee Resignations: Treasurer Gibbs submitted her resignation from the Sewer and Water Board and the Park Committee Board. Motion made by Stonestreet and seconded by Buck to accept

her resignations. Approved.

Township Sign electrical bid: Supervisor Fortress obtained a bid from Integrity Electric for the installation of the electric connections for the new Township sign. The amount that is not to exceed \$3,300. Motion was made by Ganton and seconded by Freehling to accept the bid. Roll Call: 6 yes. Approved.

Insurance Claim for Firefighter: A motion was made by Ganton and seconded by Freehling to not file a claim with our insurance carrier for damages to a firefighter's vehicle while in route to the station for a "call out," as the claim was for \$600 and we have a \$500 deductible but to pay the \$600 ourselves. Roll Call: 6 yes. Approved.

Hiring New Firefighter: Chief McEldowney asked that the board approve the hiring of a new firefighter, Ron Granger, to the fire department. Motion was made by Ganton and seconded by Buck to hire Ron Granger. Approved.

Increase in Election Workers Pay: Clerk Stonestreet asked for the board to approve a raise for election workers from \$9.00 per hour to \$10.00. Motion was made by Ganton and seconded by Freehling to approve the raise. Roll Call: 6 yes. Approved.

PUBLIC/BOARD COMMENT: Jim Buck and Julia Stonestreet both thanked the board for allowing them to go to the MTA Conference. Tim McEldowney informed the board that the Zoning Board of Appeals on February 20, 2014 will be looking at the variance needed to continue with the Public Safety Building addition. Colleen Gibbs asked what fund the money was coming from for the addition. She also asked what are the township is planning to do regarding working with the County on township/county road improvements.

ADJOURNMENT: Motion was made by Freehling and seconded by Stonestreet to adjourn the meeting at 8:20 p.m. Approved.

Julia Stonestreet
Township Clerk

Approved at the March 10, 2014 board meeting