

**SPRING ARBOR TOWNSHIP  
BOARD MEETING  
NOVEMBER 14, 2011**

The regular meeting of the Spring Arbor Township Board was held Monday, November 14, 2011, at 7:00 p.m., with the following members present: Supervisor Marston Fortress, Clerk Julia Stonestreet, Treasurer Colleen Gibbs, Trustees James Buck, Troy Ganton and David Herlein. Absent: Joel Freehling. The Pledge of Allegiance was led by Supervisor Fortress.

Guests: Julie Alexander-County Commissioner, Betsy Burns, John Burson, Mark Dowley, Tim McEldowney, Russ Ratkiewicz, Mel Rice, Del Videto, Eldon Videto, Justin Videto, Rick Videto, Marce Wandell-Director of the Department on Aging and Ken Wyatt-Jackson Citizen Patriot.

Supervisor Fortress asked that the following items be added to the agenda:

- Mark Dowley presentation on property donation to the township
- Dilapidated buildings hearing approval
- Remuneration to the hearing officer
- Emergency pick up location for the children from the Spring Arbor Free Methodist Church

**Public Comment:** Public comment opened at 7:05 p.m.

Julie Alexander reported on the county business including the IT updates. Marce Wandell presented the board with the Department on Aging Annual report and enumerated all the services available. John Burson spoke of his concerns regarding possible sewer problems near 228 Teft Road. Public Comment closed at 7:20 p.m.

**Land Donation:** Mark Dowley presented the board with a letter and map to explain the donation of 50 acres for a possible park. Motion was made by Ganton seconded by Herlein to allow the Supervisor to continue negotiations on this project. Approved.

**Expenditures.** Motion was made by Buck and seconded by Herlein to approve the following expenditures for October: The General Fund expenditures #50808-50859 totaling \$54,375.13; Fire Department Fund expenditures #50806-50859 totaling \$15,438.32; Street Light Fund expenditure #50844 & 50847 totaling \$11,928.43; Building Inspection Fund expenditures #50818-50852 totaling \$3,899.97; Sewer Fund expenditures #50808-50854 totaling \$3,319.03; Water Fund expenditures #50831-50854 totaling \$43,584.69; Trust and Agency expenditures #1994-1997 totaling \$2,355.00; Current Tax Collection #4750-4758 totaling \$1,524,470.58. Roll Call: 6 yes. Approved. Motion was made by Herlein and seconded by Buck to pay outstanding invoices totaling \$116,437.61. Roll Call: 6 yes. Approved

**Minutes:** Motion was made by Stonestreet and seconded by Buck to correct spelling error and addition to September 12, 2011 regular board meeting minutes. Approved. Motion was made by Ganton and seconded by Gibbs to approve the minutes of the October 10, 2011 regular board meeting. Approved.

**Consent Agenda.** Motion was made by Ganton and seconded by Herlein to approve the following items under the consent agenda consisting of the financial reports for October 2011; the general ledger report of revenues and expenditures for October 2011; police and fire report for October; Building permit

report for October; Senior Center Advisory Board minutes of October 12, 2011; and Zoning Board of Appeals minutes for October 20, 2011. The financial report showed the following balances as of October 31, 2011:

General Fund Cash	\$ 12,126.81
Certificate of Deposit	392,931.95
Fire Operations Cash	(3,703.11)
Fire Operations CD	843,626.91
Street Light Fund Cash	(22,501.14)
P.I.F. Cash	0.00
P.I.F. Certificate of Deposit	63,028.68
Building Inspection Fund Cash	15,405.15
Building Inspection Fund CD	44,894.11
Historical Endowment Fund Cash	0.00
Historical Endowment Fund CD	29,836.30
Sewer Funds	744,829.44
Water Funds	344,073.51
Trust & Agency Funds	48.00
Current Taxes	<u>12,159.98</u>
Total	<u>\$2,476,756.59</u>

Unanimously approved

## REPORTS:

**Police Reports:** Chief Ratkiewicz explained his written report. He also thanked the board for the on board computers and reported that the computers will have an additional 2 year warranty for a total of 6 years.

**Fire Report:** Chief McEldowney reported the HazMat training took place thanks to donations of cars and a semi-truck. He also thanked the board for the fire truck computers.

**Supervisor Report:** Advised the board that the Fire Department garage doors were repainted and thanks to Lloyd Ganton and the County Road Commission the Second Street road paving/repair is completed.

## NEW BUSINESS:

**Poverty Guidelines:** A motion was made by Stonestreet and seconded by Ganton to adopt the Federal Poverty Exemption Guidelines for 2012. Approved.

**Annual MTA Conference:** A motion was made by Ganton, seconded by Stonestreet to approve expenditures up to \$3,000 for the board to take advantage of the Annual MTA Conference in January 2012. Roll Call: 6 yes. Approved

**Dilapidated Buildings:** The Hearing Officer sent a recommendation for a building at 228 Teft Road to be demolished within 90 days of the permit being obtained. Motion to accept the hearing officer's

recommendation was made by Herlein and seconded by Buck. Roll Call: 6 yes. Approved.  
The Hearing Officer sent a recommendation for a building at 6518 Spring Arbor Road to be secured within 15 days. Motion to accept the hearing officer's recommendation was made by Buck and seconded by Herlein. Roll Call: 6 yes. Approved.

**Hearing Officer Remuneration:** Motion made by Stonestreet and seconded by Buck to approve the fee of \$50 per case paid to the hearing officer. Approved 6-0.

**Emergency Response Center:** The Spring Arbor Free Methodist Church needs to have an alternate pick up area for the children who may be at the church at the time of an emergency. They asked about the possibility of using the Senior Center. A motion was made by Ganton to allow the SAFMC to use our Senior Center for an emergency location and for the Township to place a Knox Box on the building for entry. The motion was seconded by Herlein. Roll Call: 6 yes. Approved.

**CORRESPONDENCE:** Personnel Policy Books were distributed.

**PUBLIC/BOARD COMMENT:** Mel Rice reported that there is some money coming in for Christmas lights and he is looking into alternative lighting/storing sources.

**ADJOURNMENT:** Motion was made by Ganton and seconded by Buck to adjourn the meeting at 8:10 p.m. unanimously approved.

Approved at the December 12, 2011 board meeting

Julia Stonestreet  
Township Clerk